



325 7th Street, Washington, DC 20004

BICYCLE PARKING ROOM RULES AND REGULATIONS

The bike room is located on the P1 Level of the parking garage. Its use is available as a building amenity and available to building Tenant employees only.

In order to access the bike room, the Tenant's employees are required to fill out a bike room form which can be found in the property management office. Once the bike room form has been completed your building access fob will be programmed to provide you access.

1. Only authorized users — i.e., those who have submitted bike room waiver forms — may have access and use of these facilities.
2. Be mindful of the safety and security of yourself and others and report any suspicious activities, persons or incidents to Building Management (202-737-0603).
3. The Bike Room is accessible 24 hours a day, 7 days a week. Security access cards will be issued to authorized users and are not to be shared or given to anyone else to use.
4. No motorized bikes or other vehicles may be brought into the bike room.
5. The doors to the bike room shall be closed and locked at all times. Each user is responsible for ensuring doors are closed and locked behind them.
6. All bicycles must be secured to the bike rack with a good quality bike lock and are stored at the owner's sole risk. Building Management shall not be held responsible for damage to or theft of any bikes or personal items stored in the bike room.
7. Overnight storage of bikes is not permitted.
8. Bikes are not allowed inside of the office building (in the main lobby or on upper floors); bikes must remain in either the bike room or on the bike racks at the entrance to the office building.
9. Building Management reserves the right to revoke access to any Tenant employee who violates these rules and regulations.

**AGREEMENT REGARDING USE OF THE BICYCLE PARKING ROOM
AND WAIVER OF LIABILITY**

Liberty Place has indoor bicycle parking available for Tenants' use located on the P1 level of the parking garage (the "Property").

1. Bicycle parking access is available 24 hours a day, 7 days a week.
2. Bicycle parking and the Bike Room are for the use of building employees ONLY. Friends, relatives and visitors are not permitted in this facility. Should a user's employment at Liberty Place cease for any reason, this contract will terminate as well.
3. Access to the Bike Room is provided by building access fob. Each Bike Room user must use their own access card to gain access to the Bike Room. It is the User's responsibility to provide self-access to the Bike Room. Security or Building Personnel will not provide access to this room at any time.
4. The Bike Room is available on a first come, first served basis. Reserving, holding, or leaving bicycle locks attached to bike racks will not be permitted. Should the Bike Room be full, users may lock bikes to outdoor bike racks located in front of the building on 7th Street.
5. All persons parking bicycles agree to do so at their own risk. Bicycle locks should be used to secure bikes to racks at all times. Locks will not be provided. Bike Room users acknowledge that Liberty Place Owner, LP, as Landlord, Paramount Group, its agent, or any affiliate, employee, agent or related party of Landlord or Agent shall have no liability for damage or theft of the bicycle; however caused.
6. Bikes must be stored and locked to the bicycle racks only. Do not position bikes in a manner that will impede others from entering or exiting the area. Bikes that are not stored properly may be removed by building personnel.
7. Bicycle parking is intended to be used by tenants of the Property while they are present at the Property.
8. Security is instructed to take inventory of all bikes left overnight. Bicycles left for more than two consecutive nights without prior written permission from Paramount Group, Inc., will be removed by building security.
9. The Landlord, Paramount Group, Inc., or any affiliate, agent or employee thereof shall not be liable for any loss or damage suffered by any bike parked in or left overnight in the Bike Room.
10. Landlord reserves the right to terminate or suspend, for such period of time as Landlord shall deem appropriate, any privileges to User for User's failure to comply with any provisions of the above Rules and Regulations for any other actions that are in any way detrimental to the best interests of the operations of the Bike room or use by other users. Access may be terminated verbally with subsequent written notification to the last known employer of the user. Upon notification of termination or suspension, User access will be deactivated.
11. Report any suspicious activity, vandalism or damage to building security immediately.
12. Landlord reserves the right to add, change or delete any Rule or Regulation herein contained and to change the method of operation to ensure maximum enjoyment of the facility.

USER OF FACILITY:

WITNESS:

Signature

Signature

Printed Name

Printed Name

Date

Date

Access Fob/Card Number:

Company Name

Suite Number